



Republic of the Philippines  
Department of Health  
**METRO MANILA CENTER FOR HEALTH DEVELOPMENT**

## **NOTICE**

The Department of Health-Metro Manila Center for Health Development is looking for qualified applicants, to wit:

1. POSITION	<b>ADMINISTRATIVE ASSISTANT III</b>
NUMBER OF SLOT/S	<b>Four (4)</b>
MONTHLY SALARY	<b>SG 9 (PHP 18,251 plus 20% Premium: PHP 3,650.20)</b>
NATURE OF ENGAGEMENT	<b>CONTRACT OF SERVICE (JOB ORDER)</b>
CONTRACT PERIOD	<b>SEPTEMBER TO DECEMBER 2021</b>
PLACE OF ASSIGNMENT	<b>OFFICE OF THE DIRECTOR III – REGIONAL EPIDEMIOLOGY AND SURVEILLANCE UNIT</b>

### **QUALIFICATION STANDARDS**

EDUCATION: Completion of 2 years in College  
OTHER REQUIREMENTS: Knowledgeable in Microsoft Office applications

**DEADLINE OF SUBMISSION: ON OR BEFORE SEPTEMBER 2, 2021.**  
**INCOMPLETE REQUIREMENTS SHALL NOT BE ENTERTAINED**

Interested qualified applicants may address their (scanned) letter of intent with accomplished personal data sheet and school credentials (diploma, transcript of records) to:

GLORIA J. BALBOA, MD, MPH, MHA, CEO VI, CESO III  
Director IV

And submit to: [chd\\_mm@yahoo.com](mailto:chd_mm@yahoo.com)  
[dohncropersonnel@yahoo.com](mailto:dohncropersonnel@yahoo.com)

Prepared by:

**GIRLIE D. LOPEZ**  
Administrative Officer V

Approved by:

**GLORIA J. BALBOA, MD, MPH, MHA, CEO VI, CESO III**  
Director IV



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## **NOTICE**

The Department of Health-Metro Manila Center for Health Development is looking for qualified applicants, to wit:

<b>I. POSITION</b>	<b>HEALTH PROGRAM OFFICER I</b>
NUMBER OF SLOT/S	<b>Eighteen (18)</b>
MONTHLY SALARY	<b>SG 11 (PHP 23,877.00 plus 20% Premium: PHP 4,775.40)</b>
NATURE OF ENGAGEMENT	<b>CONTRACT OF SERVICE (JOB ORDER)</b>
CONTRACT PERIOD	<b>SEPTEMBER TO DECEMBER 2021</b>
PLACE OF ASSIGNMENT	<b>OFFICE OF THE DIRECTOR III – REGIONAL EPIDEMIOLOGY AND SURVEILLANCE UNIT</b>

### **QUALIFICATION STANDARDS**

EDUCATION: Bachelor's Degree relevant to the job  
OTHER REQUIREMENTS: Knowledgeable in Microsoft Office applications

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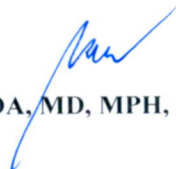
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## **NOTICE**

The Department of Health-Metro Manila Center for Health Development is looking for qualified applicants, to wit:

1. POSITION	<b>HEALTH PROGRAM OFFICER II</b>
NUMBER OF SLOT/S	<b>Seventeen (17)</b>
MONTHLY SALARY	<b>SG 15 (PHP 33,575.00 plus 20% Premium: PHP 6,715.00)</b>
NATURE OF ENGAGEMENT	<b>CONTRACT OF SERVICE (JOB ORDER)</b>
CONTRACT PERIOD	<b>SEPTEMBER TO DECEMBER 2021</b>
PLACE OF ASSIGNMENT	<b>OFFICE OF THE DIRECTOR III – REGIONAL EPIDEMIOLOGY AND SURVEILLANCE UNIT</b>

### **QUALIFICATION STANDARDS**

EDUCATION:	Bachelor's Degree in any Health Allied Courses
ELIGIBILITY:	RA 1080
OTHER REQUIREMENTS:	Knowledgeable in Microsoft Office applications

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## **NOTICE**

The Department of Health-Metro Manila Center for Health Development is looking for qualified applicants, to wit:

<b>I. POSITION</b>	<b>SENIOR HEALTH PROGRAM OFFICER</b>
NUMBER OF SLOT/S	<b>Two (2)</b>
MONTHLY SALARY	<b>SG 18 (PHP 43,681.00 plus 20% Premium: PHP 8,736.20)</b>
NATURE OF ENGAGEMENT	<b>CONTRACT OF SERVICE (JOB ORDER)</b>
CONTRACT PERIOD	<b>SEPTEMBER TO DECEMBER 2021</b>
PLACE OF ASSIGNMENT	<b>OFFICE OF THE DIRECTOR III - REGIONAL EPIDEMIOLOGY AND SURVEILLANCE UNIT</b>

### **QUALIFICATION STANDARDS**

EDUCATION:	Bachelor's Degree in any Health Allied Courses
EXPERIENCE:	At least 1 year relevant experience to the job
ELIGIBILITY:	RA 1080
OTHER REQUIREMENT/S:	Knowledgeable in Microsoft Office applications

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